**Policy Clarifications**

**Medical Assistance - Long Term Care**

**PMN-20043-468**

**Submitted: 7/16/20 Agency: CAOs**

**Subject: County Assistance Offices Are Able to Manually Alter Cost of Care and Penalty Period Third Party Liabilities (TPLs)**

**Question**: **Effective with the statewide release of Long-Term Care enhancements on 7/13/20, are County Assistance Offices able to manually alter the 902Z cost of care and 903Q penalty period TPLs? Where can instructions be found?**

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| **Response By: Division of Health Services Date:** |  |

Yes, workers with appropriate permissions continue to have the ability to manually add, negate, and change 902Z cost of care and 903Q penalty period TPLs. A guide to the new TPL Standalone module used to make these modifications is available in [the eCIS Historical Inquiry and Standalone Actions User Guide](http://oimapps.dpw.lcl/SDWEB/System-Releases/Feb-2020/IMCW/Pilot-Non-Pilot-COMBINED/UsrGd_eCISHstrclInqryAndStndlnActns.pdf) on pages 116-123.